

OKLAHOMA STATE UNIVERSITY



University Mailing Services

www.osuums.com

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Key Members of our Team:

Donna Morris—Manager

Barbara Dobson—Coordinator

Pam Greenfield—Sr. Accounting
Specialist- Finance/Admin

Fred Evans—Postal
Foreman/Lettershop, Campus Sort
Drivers

Trudy Simank— Postal
Foreman/Student Union Contract
Station

Seth Becker—Postal
Foreman/FedEx, UPS, DHL, USPS

Sue Collington—OCES Publications

Jaime Wheat—Financial
Assistant/Billing

Daisha Nance—Sr. Admin Suppt
Asst/List Management

A New Year at UMS

University Mailing Services has delivered all packages and mail that came through our facility over the holiday break.

If you are in search of a package which you believe was delivered over the holiday, please feel free to contact Daisha, Elizabeth, Lindsey, Maggi, or Jaime in the front office: 744-5385. Make sure you have a tracking number for your parcel in question!

Though there were many items held in our department over the break, as most areas of campus were closed, we have delivered all held items.

Taxes and you at OSU

- If you, your spouse, or a dependent were enrolled in college during 2007, you may be eligible for the Hope or Lifetime Learning credits on your taxes. You should receive a 1098-T statement from OSU advising you of tuition and fees paid, as well as scholarships, grants and untaxed income awarded. OSU must mail 1098-T statements by January 31, 2008. You will use this information and your own records about tuition and fees paid when you fill out the [IRS Form 8863](#) to claim these tax credits.
- By January 31, 2008, OSU will be sending W-2 information to all who were employed in 2007. Most current employees will receive their W-2 at their campus address. However, some may be sent to a home or 'permanent' address. If you don't receive your W-2 information by February 11, 2008, you will need to contact the Payroll office.



National Mail Services Updates

To stay abreast of how weather conditions affect nationwide mail delivery, you can review national mail service updates by visiting this website:

<http://www.usps.com/communications/news/serviceupdates.htm>



Notice to all departments using customs forms

Please be aware that the green tag Custom Declaration PS form 2976 for letters must be dated no earlier than January, 2004. The Parcel Post Customs Declaration & Dispatch Note PS form 2976-A must be dated no earlier than June, 2005. If you have any outdated forms, please recycle them and call Mail Services for the new forms.



"Overnight delivery, please. Be sure not to cover the airholes. dear."



Postal History Fun Facts: Mule Mail

High Tech, Then Low Trek

The sign on the only café in town reads "No Fries 'Til Mail." Life in the community of Supai, Arizona, literally survives on its mail - and eats more mail than it reads. Arguably the most remote mail route in the country, the Supai route is the last mule train delivery in the United States. The route brings everything from food to furniture to the tiny Havasupai Indian Reservation, consisting of 525 tribal members who live deep below the south rim of the Grand Canyon.

The only way in and out of Supai is an eight-mile trail on foot, mule, or horseback. The first two miles of the trail consist of a dizzying series of switchbacks that careen along the red rock cliffs of the Grand Canyon's shale formation.

Helicopters and air drops are impractical here, so the mule train makes the three to five hour trip five days a week, even through wind and rain. During a typical week, more than a ton of mail is sent via the mules, with each animal carrying a cargo of 200 pounds.

This information was obtained from the USPS website: www.USPS.com

Part 2 of 3 part series

"In Digital Age, Real Mail Delivers"

November 30, 2007

Author: Dafna Laskin

On a recent cold and rainy evening, I found myself trudging to my campus postbox to check for any mail, which by then would have been lying untouched for nearly two months. I had no doubt that the box would be empty - college students don't get much mail besides credit card offers, parking ticket notices, and university notifications about yearbook pictures and career office meetings.

So it was to my supreme shock and delight to find an envelope with my name on it - not typed, but hand written - awaiting me in that mailbox.

One sharp corner of that little blue envelope was jutting out from underneath a month-old flier for a graduate studies meeting. I quickly snatched it up, checking the return address to see who had been so thoughtful, so diligent a friend and so organized that he or she kept stationary in order to stay in touch, as distant as we all may seem these days.

This uplifting 4-by-6 card, as it turned out, was from a schoolmate of a friend, who I know by name but have never met. She was willing to spend five minutes of her time and 41 cents for a stamp just to brighten a stranger's day.

"There's still a place for snail mail in this digital age after all."

This particular young woman sends my good friend cards for every occasion, sometimes when there is none at all, sometimes when the address is halfway around the world. I have often commented to my friend on how impressive her unflinching correspondence has been. Apparently, when she heard how much I admired her commitment to the postal service, she decided to send me my own bit of mail.

For a lot of us college students, most conversations are online, instantly messaged between two people, both of whom are usually talking to eight other people at the same time, listening to music, writing a paper and eating. And it's usually just a conversation of convenience, when the other person happens to be online and you're

looking for an excuse to waste some time. It's not that you are thinking of that person and want them to know - their Internet screen name just happens to be on your radar at that exact moment.

The excitement was so much that I could barely tear open the envelope. I read the note slowly, savoring every neatly written letter. It said nothing earth-shattering, of course, but rather a few perfectly pleasant sentences one might expect from a stranger unsure of what to say. In short, the words themselves were pretty anticlimactic.

And yet I was unable to wipe the grin from my face for several minutes. I ran back to my room and searched for the note cards I bought at the beginning of the semester.

I vowed to send at least one to each of my friends at their schools, if only to allow them one ounce of the happiness I felt knowing that good old-fashioned letter writing is indeed alive and well, and that someone had thought of me without being prompted to by a box on a screen or a message on a phone.

I sat down at my desk. In less than three minutes, I had written my original correspondent a note, thanking her for the card and wishing her the best. I scrounged around for some loose change to buy a stamp, dropped the envelope off to be mailed on my way to class, and thought about how happy she will be to open her own mailbox and find my note waiting for her.

There's still a place for snail mail in this digital age after all.

Dafna Laskin, 21, of Hamden is a senior at the University of Connecticut, majoring in journalism and history. The Courant invites writers younger than 30 to write essays of 600 words or less containing strong views. Please e-mail your submission to freshtalk@courant.com, with your full name, hometown, daytime phone number, age and occupation (or your school's name and your level in school). To see more Fresh Talk on the Internet, go to www.courant.com/freshtalk.



Campus Envelope Recycling

University Mailing Services encourages the use of reusable Intra-Campus Mail envelopes. Despite our efforts to keep the campus supplied with these envelopes, the demand is greater than our supply. If you have an excess supply of reusable envelopes, please send them to UMS at 120 Agriculture North, so we may put them back into circulation. Label your rubberbanded bundle of empty envelopes as "Empty Envelopes for Reuse," and be sure that all envelopes are empty before sending them to the Mail Center in your campus mail. For those who need a supply of used envelopes, call Daisha, Jaime, or any of us in the front office: 744-5385.

UMS would like to mention...

**STUDENT UNION
POST OFFICE
NOW OFFERS
FAX SERVICES**

**IN US OUTGOING: \$1.00
*ADDITIONAL PAGES: \$1.00
IN US IN-COMING: \$.50
INTERNATIONAL OUT-GOING:
\$5.00 TO CONNECT
\$1.00/EA PAGE**



NEED MAIL SUPPLIES?

Our staff is prepared to send you any mail related materials, from certified mail flags, to UPS and FedEx envelopes or boxes!!



JUST TELL US WHAT YOU NEED!

UNIVERSITY MAILING SERVICES

Oklahoma State University
120 Agriculture North
Stillwater, OK 74078

Phone:
405-744-5385

Fax:
405-744-7868

E-mail:
Daisha@okstate.edu