

# UNIVERSITY MAILING SERVICES

PRESENTS A SEMINAR ON:

## NATIONAL CHANGE OF ADDRESS REGULATIONS (NCOA)

(New Regulations Effective 11-23-2008)  
These New Rules Affect All Bulk Mailings

And

## NEW DELIVERY ADDRESS PLACEMENT FOR FLATS (Changes Effective 3-29-2009)

Mandatory for Bulk Mailings and Will Allow USPS Machine Sorting

Other Topics Include:

“MAILING TIPS AND COST SAVINGS”  
“MORE MARKETING BANG FOR YOUR POSTAL BUCK”

GUEST SPEAKER  
**MARK WAUGH, BME MANAGER**  
**UNITED STATES POSTAL SERVICE**

<b>Join us!</b>	<b>Where</b>	<b>Case Study 3 - Student Union Room 416</b>
	<b>When</b>	<b>9:30 am until 11:00 am or 1:30 pm until 3:00 pm</b>
	<b>Date:</b>	<b>Tuesday, October 14, 2008</b>

Detach and return reservation slip below

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\_\_\_\_\_ people from \_\_\_\_\_ Department will attend the seminar  
At 9:30 am or 1:30 pm (Please circle one).

Return to: Donna Morris  
University Mailing Services  
120 Agriculture North  
CAMPUS